

GARAGE JACK

MODEL NO: CTJ3000QLC

PART NO: 7623210

OPERATION & MAINTENANCE INSTRUCTIONS



ORIGINAL INSTRUCTIONS

GC03/25 -Rev 1

INTRODUCTION

Thank you for purchasing this CLARKE Garage Jack.

Before attempting to use this product, please read this manual thoroughly and follow the instructions carefully. In doing so you will ensure the safety of yourself and that of others around you, and you can look forward to your purchase giving you long and satisfactory service.

SPECIFICATIONS

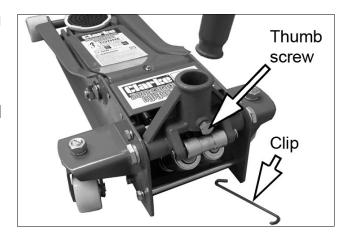
| Part number | 7623210 |
|--|----------------------|
| Dimensions (exc handle) L x W x H | 630 x 340 x 220 mm |
| Max height with handle fitted | 1300 mm |
| Height of saddle from floor (minimum) | 133 mm |
| Height of saddle from floor (maximum) | 465 mm |
| Lift range under rated load | 330 - 465 mm |
| Weight | 31.2 kg |
| Rated Load | 3 tonne |
| Approx distance raised per stroke | 44.3 mm |
| Number of full strokes to maximum height | 7.5 strokes |
| Lowering speed under load | 0.28 m/s |
| Pump oil capacity | 220 ml |
| OII grade | Hydraulic oil L-HM22 |

SAFETY PRECAUTIONS

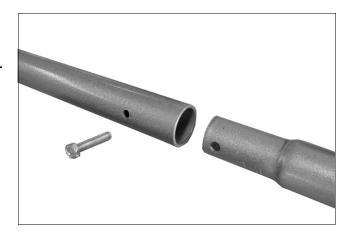
- 1. Read this instruction manual before use
- 2. Only trained persons should operate this lifting equipment
- 3. **ALWAYS** ensure that sufficient light is provided and that the work area is kept clear of unrelated items.
- 4. ALWAYS inspect the jack before use. Make sure that all parts are in good condition and operating smoothly and that no cracks or distortion is apparent. If in doubt DO NOT use. Have the damaged parts replaced or consult your CLARKE dealer.
- 5. The jack must be maintained and repaired by suitably qualified persons.
- 6. **DO NOT** make any modifications to this jack or adjust any valves
- 7. **DO NOT** use the jack if an oil leak is apparent. Consult your CLARKE dealer.
- 8. **DO NOT** use to lift people and ensure that no-one is in the vehicle during lifting.
- 9. **NEVER** exceed the rated load for the jack. Overloading can cause the jack to fail resulting in personal injury.
- 10. Make sure that the jack is on a hard level surface and there is no possibility of it slipping when under load.
- 11. Only use the jack on solid ground, preferably concrete. Avoid tarmac as the jack could sink in.
- 12. Make sure the load is taken by the full saddle and that the lifting point on the load is of sufficient strength to support the weight.
- 13. **ALWAYS** use axle stands to stabilise the load once lifted.
- 14. Consult the vehicle handbook to determine the correct lifting points.
- 15. Ensure the load is chocked and the handbrake applied before lifting.
- 16. **NEVER** work on or under a load unless it is fully and adequately supported.
- 17. **NEVER** rely upon the jack to hold the load in position.
- 18. **NEVER** push a load off the jack
- 19. Ensure that all personnel are well clear of a load being raised or lowered.
- 20. Take care not to trap fingers within the moving parts.
- 21. Use only as a lifting device, **DO NOT** use as a dolly to move a load.

UNPACKING AND ASSEMBLY

- 1. Remove the retaining clip by pressing the handle yoke down-wards and pulling the clip away.
- 2. Loosen the thumb screw in the yoke until the lower handle can be inserted fully into the handle socket.
 - The lower handle has a groove which should engage with the thumb screw once it is retightened.



- The socket in the handle will engage with the jack control valve at the base of the yoke.
- 3. Tighten the thumb screw to secure the lower handle to the jack.
- 4. Add the upper handle onto the lower handle using the bolt/nut supplied.



PURGING AIR FROM THE SYSTEM

If air bubbles become trapped inside the hydraulic system during shipping or transport, the efficiency of the jack will be reduced and the jack will feel spongy.

- 1. Insert the handle into the yoke and twist the control valve counter-clockwise, relieving the pressure inside the jack, then remove the cover plate.
- Filler Plug

 Cover Plate
- 2. Remove the filler plug and pump the handle several times to purge air from the system.
- 3. Turn the control valve clockwise and test the jack. If efficiency is still low, check the oil level as described under Maintenance.
- 4. The jack is now ready to use.

OPERATION

This jack incorporates a twin piston pump with a 'quick lift' facility. This provides the user with a rapid raising operation for the unloaded jack. When the jack encounters a load (the vehicle to be raised), its distance raised per stroke reduces to provide a gradual and controllable lifting operation.

Before use, inspect the jack for oil leaks or any other sign of damage. Should any be apparent, have the jack repaired by a qualified technician.



WARNING: NEVER WORK ON THE VEHICLE WHEN SUPPORTED ONLY BY A JACK. THIS IS HIGHLY DANGEROUS. THE VEHICLE MUST BE SUPPORTED ON AXLE STANDS OR SUITABLE SUPPORTS, BENEATH THE CORRECT JACKING/SUPPORT POINTS.

- 1. Ensure the vehicle to be raised is stable and on firm level ground with the wheels chocked.
- 2. Position the jack so that the saddle is directly beneath the lifting point.
 - Consult the vehicle handbook to determine suitable lifting points.
- 3. Twist the handle clockwise to close the control valve.
- 4. Pump the handle to raise the saddle until it reaches the jacking point.
- 5. Make sure that the saddle is in full contact with the lifting point and that there is nothing that will prevent a clean lift. Keep all personnel at a safe distance before lifting the vehicle.
- 6. Position axle stands directly beneath suitable supporting points on the vehicle and very gently twist the handle anti-clockwise.
- 7. This will open the control valve to lower the load onto the stands.
 - Make sure that the axle stands are in good condition and that they can hold the load.
- 8. Ensure that the axle stands cannot move when supporting the load. Use suitable wheel chocks to stop the vehicle from moving. **AXLE STAND MUST BE ON A FIRM, LEVEL SURFACE.**

NOTE: The jack may move slightly during operation. It is important therefore, that the floor is clean and completely free from debris.

- 9. To stop it lowering at any point, turn the handle clockwise again. Always avoid a rapid descent by turning the handle slowly.
- 10. Carefully lower the vehicle onto the axle stand, checking constantly, preferably with an assistant, that the vehicles jacking point rests snugly and cleanly on the axle stand, and that the stand is stable before the weight is taken.

NOTE: Ensure this operation is carried out under complete control. DO NOT allow the load to drop suddenly as this could damage internal parts.

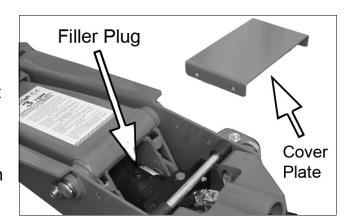
11. Completely remove the jack from under the vehicle.

MAINTENANCE

CHECKING / MAINTAINING THE OIL LEVEL

If the jack has been stored for long periods, check for oil leaks before use. If necessary, check the oil level as follows:

- Ensure the jack is fully lowered by turning the control valve fully anticlockwise.
- 2. Remove the retaining screws and lift off the cover plate.
- 3. Remove the filler plug.
 - The oil should be almost level with the bottom of the oil filler hole.
 - Oil can be topped up using Clarke Hydraulic Oil (p/n 3050830 1 litre).



- 4. Purge any air from the system and replace the filler plug and cover plate.
- 5. Dispose of old/spilled oil appropriately and wipe up any spillage.

GENERAL CARE

- 1. Periodically lubricate the hinges, front wheels & rear castors with light oil.
- 2. Store in a dry location.
- 3. In the event of damage or broken components, replacements are available from Clarke Parts & Service.

ENVIRONMENTAL PROTECTION

One of the most damaging sources of environmental pollution is oil products. NEVER throw away used hydraulic oil with domestic refuse or flush it down a sink or drain. Collect any hydraulic oil in a leak proof container and take it to your local waste disposal site.

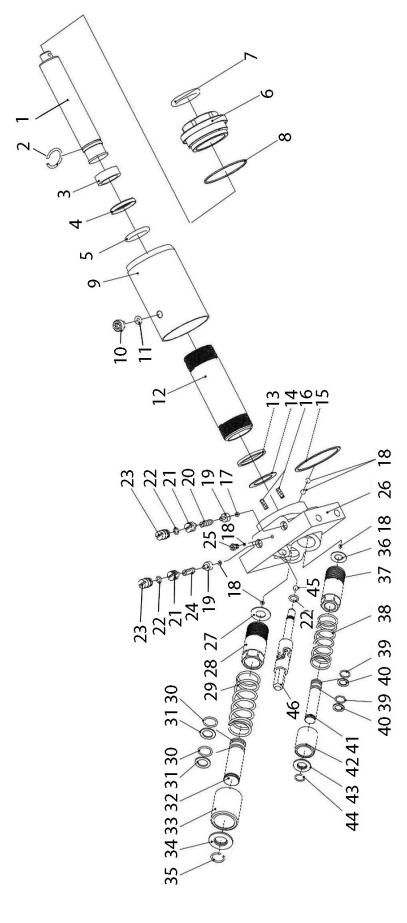
If disposing of this product or any damaged components, **DO NOT** dispose of with general waste. This product contains valuable raw materials and should be taken to your local civic amenity site for recycling of metal products.

TROUBLESHOOTING

| PROBLEM | CAUSE | SOLUTION |
|--|--------------------------------|---|
| Jack will not lift the rated load | Low oil level | Check for leakage and top up if required. |
| | Releasevalvenotclosed | Turn the release knob fully clockwise |
| | Air in the hydraulic system | Purge the system as on page 4 |
| Jack lowers when under load | Release valve not fully closed | Turn the release knob fully clockwise |
| | Air in the hydraulic system | Purge the system as on page 4 |
| Pump feels Spongy | Low oil level | Check for leakage and top up if required. |
| | Air in the hydraulic system | Purge the system as on page 4 |
| Handle raises or flies back under load | Air in the hydraulic system | Purge the system as on page 4 |
| Jack will not lift full | Low oil level | Check for leakage and top up if required. |
| height | Air in the hydraulic system | Purge the system as on page 4 |
| Jack will not lower completely | Return spring may be faulty. | Return to your Clarke dealer for repair |

If any of these remedies fail to restore your jack, consult your CLARKE dealer.

COMPONENT PARTS - RAM ASSEMBLY



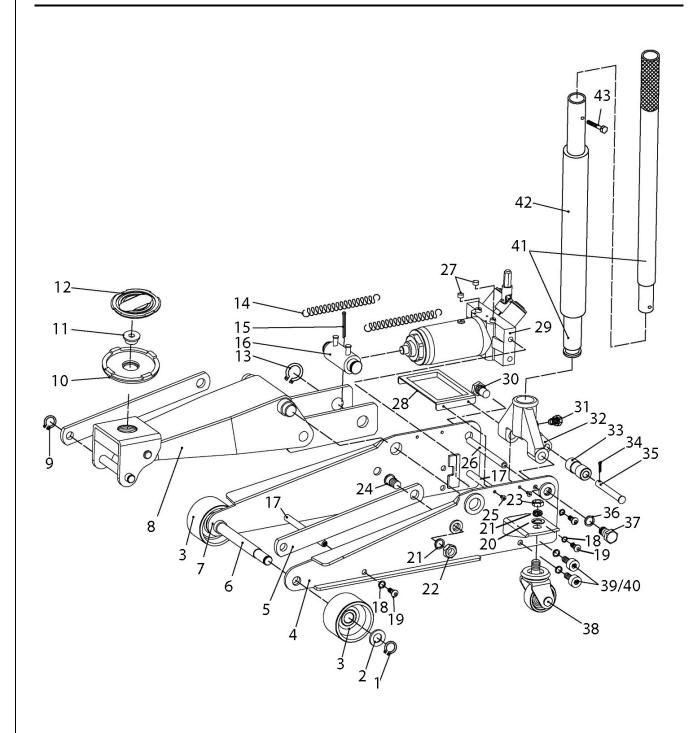
Clarke 8 ———STRONG-ARM

COMPONENT PARTS - RAM ASSEMBLY

| No | Description |
|----|----------------------------|
| 1 | Piston |
| 2 | Circlip |
| 3 | Pressure ring |
| 4 | Bowl washer |
| 5 | O-ring (24.6 x 5.1) |
| 6 | Тор сар |
| 7 | O-ring (29.6 x 3.5) |
| 8 | Nylon ring |
| 9 | Reservoir |
| 10 | Oil filler screw |
| 11 | O-ring (6.3mm) |
| 12 | Oil cylinder |
| 13 | Bottom cylinder nylon ring |
| 14 | Copper packing |
| 15 | Nylon ring |
| 16 | Strainer |
| 17 | Steel ball 4mm |
| 18 | Steel ball 5mm |
| 19 | Ball valve seat |
| 20 | Safety valve spring |
| 21 | Pressure adjusting screw |
| 22 | O-ring (8 x1.8) |
| 23 | Safety valve screw |

| No | Description |
|----|---------------------------|
| 24 | Safety valve spring (low) |
| 25 | Hex bolt M6 x 12 |
| 26 | Base plate |
| 27 | Copper packing |
| 28 | Pump cylinder (large) |
| 29 | Tension spring (large) |
| 30 | O-ring |
| 31 | Split washer |
| 32 | Pump core (large) |
| 33 | Pump Inner (large) |
| 34 | Spring cover plate 22mm |
| 35 | Circlip 22mm |
| 36 | Copper packing |
| 37 | Pump cylinder (small) |
| 38 | Pump spring (small) |
| 39 | O-ring (10.2 x 2.65) |
| 40 | Split ring |
| 41 | Pump core (small) |
| 42 | Pump liner (small) |
| 43 | Spring cover plate |
| 44 | Circlip |
| 45 | Steel ball 6mm |
| 46 | Discharge valve assembly |

COMPONENT PARTS - GENERAL ASSEMBLY



COMPONENT PARTS - GENERAL ASSEMBLY

| No | Description |
|----|----------------------|
| 1 | Circlip |
| 2 | Washer |
| 3 | Front wheel |
| 4 | Side plate (LH) |
| 5 | Side arm |
| 6 | Cotter Pin |
| 7 | Side plate (RH) |
| 8 | Lifting arm assembly |
| 9 | Circlip |
| 10 | Saddle |
| 11 | Pin for Saddle |
| 12 | Saddle pad |
| 13 | C-Clip 25 mm |
| 14 | Return spring |
| 15 | Split pin |
| 16 | Connector |
| 17 | Tie rod |
| 18 | Washer |
| 19 | Screw |
| 20 | Flat washer |
| 21 | Spring Washer |
| 22 | Nut |

| No | Description |
|----|--------------------------|
| 23 | Nut |
| 24 | Bolt |
| 25 | Screw |
| 26 | Rear tie bar |
| 27 | Oil plug |
| 28 | Cover plate |
| 29 | Hydraulic ram assembly |
| 30 | Hinge nut |
| 31 | Handle locking bolt |
| 32 | Yoke |
| 33 | Hinge bush |
| 34 | Pin |
| 35 | Hinge rod |
| 36 | Spring washer |
| 37 | Pivot bolt |
| 38 | Rear Castor Assembly |
| 39 | Washer |
| 40 | Socket headed bolt |
| 41 | Handle Assembly |
| 42 | Handle sleeve |
| 43 | Handle bolt |
| 44 | Universal Joint Assembly |

DECLARATION OF CONFORMITY - UKCA





Hemnall Street, Epping, Essex, CM16 4LG

DECLARATION OF CONFORMITY

This is an important document and should be retained.

We hereby declare that this product(s) complies with the following legislation:

The Supply of Machinery (Safety) Regulations 2008

The following standards have been applied to the product(s):

EN 1494:2000+A1:2008

The technical documentation required to demonstrate that the product(s) meet(s) the requirement(s) of the aforementioned legislation has been compiled and is available for inspection by the relevant enforcement authorities.

The UKCA mark was first applied in: 2024

Product Description:

Trolley Jack

Model Number(s):

CTJ3000QLC

Serial/Batch Number:

Refer to product/packaging label

Date of Issue:

17/01/2024

Signed:

J.A Clarke

Director

CTJ3000QLC UKCA Clarke DOC 011724

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DECLARATION OF CONFORMITY - CE





Fitzwilliam Hall, Fitzwilliam Place, Dublin 2

DECLARATION OF CONFORMITY

This is an important document and should be retained.

We hereby declare that this product(s) complies with the following legislation:

2006/42/EC

Machinery Directive

The following standards have been applied to the product(s):

EN 1494:2000+A1:2008

The technical documentation required to demonstrate that the product(s) meet(s) the requirement(s) of the aforementioned legislation has been compiled and is available for inspection by the relevant enforcement authorities.

The CE mark was first applied in: 2024

Product Description:

Trolley Jack

Model Number(s):

CTJ3000QLC

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Refer to product/packaging label

Date of Issue:

17/01/2024

Signed:

J.A Clarke

Director

CTJ3000QLC CE Clarke DOC 011724

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GUARANTEE

This product is guaranteed against faulty manufacture for a period of 12 months from the date of purchase. Please keep your receipt which will be required as proof of purchase.

This guarantee is invalid if the product is found to have been abused or tampered with in any way, or not used for the purpose for which it was intended.

Faulty goods should be returned to their place of purchase, no product can be returned to us without prior permission.

This guarantee does not effect your statutory rights.

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PARTS & SERVICE: 0208 988 7400

Parts Enquiries

Parts@clarkeinternational.com

Servicing & Technical EnquiriesService@clarkeinternational.com

SALES: UK 01992 565333 or Export 00 44 (0)1992 565335

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